



Information Commissioner's Office

Promoting public access to official information
and protecting your personal information

DATA PROTECTION ACT 1998

Register Entry Report

Registration Number :

Registered :

Expiry Date:

Data Controller:

Address:

Company's House Registration Number:

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Other Names: COMPUPAYE BUREAU

This register entry describes in general terms, the personal data being processed by:
COMPUPAYE BUREAU SUPPORT SERVICE LIMITED

It contains personal data held for 3 purposes detailed on the following pages:

| | |
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| 1 | Staff Administration |
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Purpose Description: Appointments Or Removals, Pay, Discipline, Superannuation, Work Management Or Other Personnel Matters In Relation To The Staff Of The Data Controller.

Data Subjects are : Staff Including Volunteers, Agents, Temporary And Casual Workers
 Relatives, Guardians And Associates Of The Data Subject

Data Classes are : Personal Details
 Family, Lifestyle And Social Circumstances
 Education And Training Details
 Employment Details
 Financial Details
 Racial Or Ethnic Origin
 Religious Or Other Beliefs Of A Similar Nature
 Trade Union Membership
 Physical Or Mental Health Or Condition

Recipients (1998 Act) Data Subjects Themselves
 Relatives, Guardians Or Other Persons Associated With The Data Subject
 Current, Past Or Prospective Employers Of The Data Subject
 Education, Training Establishments And Examining Bodies
 Suppliers, Providers Of Goods Or Services
 Financial Organisations And Advisers
 Central Government
 Employment And Recruitment Agencies

Transfers: None Outside The European Economic Area

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| 2 | Advertising, Marketing & Public Relations |
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Purpose Description: Advertising Or Marketing The Business Of The Data Controller, Activity, Goods Or Services And Promoting Public Relations In Connection With That Business Or Activity, Or Those Goods Or Services.

Data Subjects are : Customers And Clients
 Complainants, Correspondents And Enquirers
 Advisers, Consultants And Other Professional Experts

Data Classes are : Personal Details
Family, Lifestyle And Social Circumstances
Goods Or Services Provided

Recipients (1998 Act) Data Subjects Themselves
Business Associates And Other Professional Advisers
Suppliers, Providers Of Goods Or Services

Transfers: None Outside The European Economic Area

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|----------|-------------------------------|
| 3 | Accounts & Records |
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Purpose Description: Keeping Accounts Related To Any Business Or Other Activity Carried On By The Data Controller, Or Deciding Whether To Accept Any Person As A Customer Or Supplier, Or Keeping Records Of Purchases, Sales Or Other Transactions For The Purpose Of Ensuring That The Requisite Payments And Deliveries Are Made Or Services Provided By Him Or To Him In Respect Of Those Transactions, Or For The Purpose Of Making Financial Or Management Forecasts To Assist Him In The Conduct Of Any Such Business Or Activity

Data Subjects are : Customers And Clients
Suppliers
Complainants, Correspondents And Enquirers

Data Classes are : Personal Details
Financial Details
Goods Or Services Provided

Recipients (1998 Act) Business Associates And Other Professional Advisers
Employees And Agents Of The Data Controller
Other Companies In The Same Group As The Data Controller
Suppliers, Providers Of Goods Or Services
Financial Organisations And Advisers
Credit Reference Agencies
Debt Collection And Tracing Agencies
Central Government

Transfers: None Outside The European Economic Area

Statement of Exempt Processing: This data controller also processes personal data which is exempt from notification.

End